

# ColourServe Ltd Coronavirus (COVID-19) policy

ColourServe Ltd will continue to use the general recommendations as have been issued by the UK Government, for details please see: <https://www.gov.uk/coronavirus>, which are valid for all employers, employees and visitors to site; as such, the measures as below remain in place, any further changes will be incorporated and promulgated accordingly.

## **1. Carry out a COVID-19 risk assessment**

Maintain the recommendations of the previous risk assessment in line with the HSE guidance  
Consult, develop and share the results of the risk assessment with your workforce

## **2. Requirements, RA findings and Implementation**

Encourage people to follow the guidance on hand washing and hygiene.

**Hand wash and sanitise on site entry and regularly whilst on site**

Provide hand sanitiser around the workplace, in addition to washrooms

**Bathroom, kitchen and upstairs provision of hand wash, sanitiser and masks as appropriate**

Frequently cleaning and disinfecting objects and surfaces that are touched regularly

Enhanced cleaning for busy areas

Clear use and cleaning guidance for toilets

**Bathroom and kitchen cleaned daily, desks and computers wiped daily or as required**

Provide hand drying facilities

**Paper towels provided**

Advising and reminding workers and visitors of social distancing guidance

**Social distancing should be maintained, where not possible masks may be worn, single person traffic in toilets and kitchen is preferred**

Avoiding sharing work areas / stations

**Preferably, keep to own work areas / stations and keep them clean**

Visitors to site

**No general restrictions, however, if showing symptoms entry remains prohibited**

Signed:



Dated: 30/06/22