

# ColourServe Ltd Coronavirus (COVID-19) policy

ColourServe Ltd continues to use the general recommendations issued by the UK Government, for details please see: <https://www.gov.uk/coronavirus>, which are valid for all employers, employees and visitors to site; as such, the previously issued measures as below remain in place, any changes will be incorporated and promulgated accordingly.

## 1. Carry out a COVID-19 risk assessment

Carry out a risk assessment in line with the HSE guidance  
Consult, develop and share the results of the risk assessment with your workforce

## 2. Requirements, RA findings and Implementation

Encourage people to follow the guidance on hand washing and hygiene.

**Hand wash and sanitise on site entry and regularly whilst on site**

Provide hand sanitiser around the workplace, in addition to washrooms

**Bathroom, kitchen and upstairs provision of hand wash, sanitiser and masks as appropriate**

Frequently cleaning and disinfecting objects and surfaces that are touched regularly

Enhanced cleaning for busy areas

Clear use and cleaning guidance for toilets

**Bathroom and kitchen cleaned daily, desks and computers wiped daily or as required**

Provide hand drying facilities

**Paper towels provided**

Advising and reminding workers and visitors of social distancing guidance

**Social distancing must be maintained, where not possible masks must be worn, single person traffic in toilets and kitchen**

Avoiding sharing work areas / stations

**Keep to own work areas / stations as far as possible, if not possible, sanitise...**

Visitors to site

**By appointment only, self-declaration form or NHS COVID Pass must be approved to permit entry**

Signed:



Dated: 19/07/21